



The Bytes of Las Vegas

January, 2010

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Explanation & Tutorial

re: Windows 7 Libraries

Think of a library as a virtual collection of folders on your system. It is virtual because it doesn't exist as an actual folder. Deleting any content from a library means deleting it from your hard disk.

Deleting the library itself deletes the library but not the folders and files contained by it.

<http://www.7tutorials.com/libraries-great-feature-windows-7>

How to Manage the Compatibility Issues Of Office 2007 To Earlier Versions

Great read for those who create documents for others to read:

http://www.computerfreetips.com/office_xp_tips/Compatibility-Office-format.html

Error Codes and Their Meanings

400 This is bad request error, the server could not understand your request.

401 You are trying to open any unauthorized access site or page.

402 Payment Required Error

403 You are trying to open any forbidden page and you are blocked by that domain.

404 This webpage that was removed or re-named.

408 This is time out error. You should send the request within time that the server set for you.

**Next Meeting Feburary 3, 2010 at 6:15 p.m.
At West Charleston Library located at 6301 W.
Charleston Blvd, Las Vegas NV
Please contact www.lvpcug.org for the latest info.**

Announcements

The Special Interest Groups (SIG) will be meeting at their regular times. Be sure to check the calendar on the website. We are looking for a new place for our General meetings and SIGs. If you have any suggestions, please email us at info@lvpcug.org



Check the website at www.lvpcug.org for the calendar dates and times.

Would you like to share a computer talent you have or would be interested in learning about a certain topic. We would appreciate your ideas!

RECYCLING BRINGS REWARDS
The LVPCUG is receiving rebates for recycling ink cartridges and cell phones. The Recycling Committee urges members to set aside those used ink cartridges and cell phones and bring them to the general meeting. You might also spread the word to family members and friends to save them for you too. There is no cost to the club, only your time in gathering the material and the committee members' time to package it. If you have any questions, please see Charles Finnilla at the General Meeting on Feb 3 at the West Charleston Library.

Officers and Volunteers Contact by sending an email to info@lvpcug.org

Board of Directors

- Wendy Jaroslowski.....President
- Harold Rozinski.....Vice President
- Joyce Shore.....Treasurer
- Robert Lynch.....Secretary
- Judy Ruf.....Executive Director
- Larry Burgher.....Technical Director & Webmaster

- Don Sabatine..... Product Review & SIG Coordinator
- Howard Mark..... Down the Road Editor
- Leland Beel..... Bytes of Las Vegas Editor & Little Bytes Editor
- Charles Finnilla.....Recycling Chairman

Membership Questions

If you have any questions about your membership Please send email: Membership@www.lvpcug.org

Website: www.lvpcug.org

Membership

Dues are \$30 per year. Dues are collected Annually from your membership date. If you would like to join, a membership form is located at the end of the newsletter. Please complete and forward to our mailing address.

Mailing Address

Las Vegas PC Users Group, Inc.
1350 E. Flamingo Rd. #188
Las Vegas, NV 89119

Newsletter

The Bytes of Las Vegas is published on a monthly basis. A PDF version is available to members online at the website. Information in this newsletter was obtained from sources considered to be reliable. Accuracy and completeness are not guaranteed. **Deadline for article submission:** 15 th of each month to editor@www.lvpcug.org



New! This month's topic will be What's New in Microsoft Office 2010, presented by Wendy Jaroslowski, the club president and former leader of the Office SIG. She'll use the current beta release to show us what to expect when the product reaches store shelves around June of this year.

The president will open the meeting at 6:15PM. Larry Burgher will provide a preliminary presentation of assorted items of interest including how to dissect a phishing email, and may take a few questions as usual if time allows. It's been decided that the traditional break will not occur. The main presentation will begin at 7:00PM.

Discussion of club business, such as the upcoming March election and the need for an election committee will begin around 8PM. Finally, door prizes will be awarded at approximately 8:15, followed by adjournment in time to vacate the auditorium prior to 8:30PM.

- New! Time change for Novice & Internet SIG: The Novice (New Users) & Internet SIG which formerly met at 4:00-6:00 pm on the third Sunday of each month will commence meeting at 1:00-3:00 pm. The location for meeting remains at the Wengert Room of NV Energy at 6226 W Sahara.

- New! Discontinuance of Genealogy SIG: "Sam" Espino-Giordano is retiring from her position as SIG leader. She'll conduct the meetings currently scheduled for January and February, but that will be it. If you would like to keep this valuable SIG going, please consider taking over the job of SIG leader!

- New! Plans for second general meeting delayed: It was previously announced that a second general meeting was planned for the 4th Saturday of each month at the Paseo Verde library, with the first such meeting to have been on January 23, 2010. However, due to difficulties in scheduling presenter, no such meeting will occur in January. Board members are still working diligently to make the second meeting a reality.

- New! Discontinuance of Phone Line: Due to an exceeding low call volume, and as a cost-saving measure, the Board has unanimously decided to discontinue the club's information telephone line.

The General Elections are to be held at the March 3, 2010 meeting.

You still have time to put your name on the list to be a candidate for the elected offices.

Come to the February meeting and let the election committee know what you would like to do to help out the LVPCUG to help to to grow and prosper.



Handy Hints:

This article might not have wide interest because it deals with Solid State Drives with not many people have yet, but they have been getting mentioned more often, including at the last general meeting. It describes a common but little known flaw that causes their performance to degrade and what you can do about it.

<http://windowssecrets.com/links/tnv5qubb8w6md/bc01dah/?url=WindowsSecrets.com%2F2010%2F01%2F07%2F1p%2F%3Fn%3Dlplus1>

This article describes the biggest yet eBook reader to arrive on the scene:

http://www.infopackets.com/news/gadgets/2010/20100107_newspaper_group_creates_e_paper_kindle_r

Thanks Larry

USB 3.0 Finally Arrives: Adoption is faster than with previous versions -- but we want more, now. Heres why.

<http://lm.pcworld.com/t/835725/5552811/44747/0/>

Thanks Harold

Update Adobe Flash Immediately, Says Microsoft

If you're still running an old version of Adobe's popular Flash player plug-in, you'd better update, says Microsoft. The software giant, which rarely tells customers to halt their use of another ...

<http://go.infopackets.com/e20100115-08>

Thanks Wendy Jaroslowski

PDF Converter GDoc Creator Does Its Job For Free

gDoc Creator easily converts Office 2003 and 2007 files to PDF files--for free. Available in 32-bit and 64-bit versions, it runs as an add-in to Microsoft Office, and is available from the toolbar.

<http://lm.pcworld.com/t/847865/5488822/47071/0/>

- Preston Gralla, PCWorld

Thanks Harold

Here's a good website to get all sorts of information regarding consumer electronics.

<http://www.digitaltips.org>

Thanks Wendy Jaroslowski

Office Online File converters and Viewers

With the help of converters and viewers from Office Online (Microsoft web site) you can share Microsoft Office files with people who have different versions of Office programs, or even with people who don't have Office installed.

Converters allow you to open files created by people using different versions of your Office programs.

Viewers provide a means for people who don't have Office programs to see your work. You can provide them with the appropriate viewer along with your Office files.

Converters for Word, Excel and Powerpoint 2007

Compatibility Pack for Word, Excel, and Powerpoint 2007

Access viewers

Access 2002, 2000, 97 Viewers

Excel converters and viewers

Excel 2007 viewer, 2003 viewers, 2000 converters, 2000 viewers, 97 converters

Outlook converters and viewers

Outlook 2000 converters, Outlook 97/98 converters

Powerpoint converters and viewers

Powerpoint 2007, 2003, 2002 viewers. Powerpoint 2000 converters, Powerpoint 2000 viewers, Powerpoint 97 converters, Powerpoint 97 viewers

Microsoft Project converters

Microsoft Project 2000 converters

Visio converters and viewers

Visio 2007, 2003, 2002 viewers Visio 2000 converters

Word converters and viewers

Word 2007, 2003 viewers Word 2002 converters and viewers Word 2000 converters and viewers Word 97 converters and viewers

Convert and viewers for Macintosh users

Mactopia downloads

For More information about all the converters and viewers goto the Microsoft Web site and search for the heading FILE CONVERTERS AND VIEWERS. The web site will direct you to the desired download. I think this will get you started and help you out when you receive the file(s) that will not want to open so you can at least read what you were send. Hope this is a start and helps point you in the direction for the answers to you problems.

Editor

We are Looking for a space to conduct an information demo about LVPCUG
If you know of any place that is available to conduct an information demo about the club Please contact Judy Ruf or send email to info@lvpcug.org. Needed are a table space some chairs and an electrical outlet to plug in a laptop computer.

APCUG EVENTS

Phoenix Regional and APCUG Annual meeting will be February 21-23, 2010 with the keynote speaker who will be Jay Ferron, who is an acknowledged expert on security, mobility devices and operating systems.

For more information check out the APCUG website.

Live Meeting Training Coming Up

If you are interested in how to use Live Meeting, then here are the dates, where Don Singleton will be conducting training sessions. Please announce this to your members, so that they have the option of attending, if they are interested in learning this new technology.

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- The URL for the Live Meeting Training for **Monday, February 15**, 7pm EST, 6pm CST, 5pm MST, 4pm PST is

<https://www.livemeeting.com/cc/usergroups/join?id=745WG9&role=attend&pw=4%3DS42%3E4%5Em>

- The URL for the Live Meeting Training for **Wednesday, February 17**, 9pm EST, 8pm CST, 7pm MST, 6pm PST is

<https://www.livemeeting.com/cc/usergroups/join?id=K9BTT6&role=attend&pw=Ft%3FfCxtD2>

More information can be found at the APCUG Web site:

www.apcug.org



If you are a member of LVPCUG that means you are a member of APCUG and you have a great opportunity to use the resources that they provide. Such as the calendar that members may log in and view a meeting of a different club or SIG and see what they are doing. Please go to www.apcug.org and create a users account in the APCUG SharePoint Site so that you can enjoy some of the benefits of membership in the LVPCUG and its shared portals.



SIG CALENDAR

| SIG Name | Meeting Date | Place | Time of meeting | SIG Leader |
|------------------------------------|---|-----------------------|------------------------|-------------------------------|
| HelpingHands | 1 st Saturday | Wengert Room | 10 AM to 4 PM | Linda DiGiovanni 395-6676 |
| Windows Developers | 2 nd Thursday | Sahara West Library | 6:30 PM to 8:30 PM | Richard Rosenheim 897-1117 |
| Genealogy Starting up again | 2 nd Saturday January 2010 and Feb then | Family History Center | 10:15 AM to 11:15 AM | Sam Giordano 452-4037 |
| Novice(new users) and Internet) | 2 rd Saturday | Wengert Room | 1 PM to 3PM | Chuck Frederick 452-9440 |
| Software and Product Review | 2 nd Saturday | Wengert Room | 3:30 PM to 5:30 PM | Linda DiGiovanni 395-6676 |
| Digital Imaging Techniques | 2 nd Sunday | Wengert Room | 12 PM to 2 PM | Howard Mark 262-3662 |
| Linux/Open Source Applications | 3 rd Sunday | Wengert Room | 1 PM to 3 PM | Don Sabatine 451-6805 |
| How-To-Workshop | 4 th Saturday | Paseo Verde Library | 9:15 AM to 2:30 PM | Dennis Kemper |

Places are:

Wengert Room is located in the Back of the NV Energy building just west of Jones on W. Sahara

Family History Center is located at 509 S. 9th Street in Las Vegas.

Paseo Verde Library is located in Henderson at 280 S. Green Valley Parkway.

Sahara West Library is located just west of Fort Apache on Sahara Av West.

All meetings are subject to cancellation by the SIG Leader or the Property Owner. The Calendar Page of the LVPCUG website is keep as current as possible.

If you would like to be a SIG leader for some of the SIG's that are not meeting at this time Please contact Wendy Or Don to get the details of the duties of the Leader.

"Two basic rules of life:

1. Change is inevitable 2. Everyone resists change.

Remember this: When you are through changing, you're through."

Anonymous



Bylaws of the Las Vegas PC Users Group

Revised October 4, 2000

I. The Las Vegas PC Users Group is a nonprofit, public benefit corporation organized to accomplish the following objectives:

- A. To provide a forum in the greater Las Vegas community for the exchange of ideas and information on personal computers.
- B. To provide assistance in solving hardware and software problems encountered during the use of these computers.
- C. To provide access to software in the public domain.
- D. To further the common good by fostering the development of computer related skills.
- E. To encourage the formation, development and support of special interest groups (SIGs) and chapters within the parent organization.
- F. To provide a medium for communication with other users groups.
- G. To help facilitate the development of a formal problem solving liaison with computer product manufacturers.

These objectives can best be realized by encouraging an active membership, publishing a widely-disseminated newsletter, maintaining a public-domain and shareware software library, maintaining an active Bulletin Board System, and regular general meetings that appeal to a wide spectrum of those persons who own, use, or are interested in personal computers.

II. The Las Vegas PC Users Group shall be structured as follows:

A. The elected officers will also function as the Board of Trustees of the corporation and their duties shall be:

- 1. **PRESIDENT:** The president is the chief executive officer of the corporation; the president prepares agendas, presides over the membership and Board of Directors meetings, and serves as Chairman of the Board of Directors.
- 2. **VICE PRESIDENT:** Presides over meetings in the absence of the President; performs administrative duties as assigned by the President.
- 3. **EXECUTIVE DIRECTOR;** Presides over meetings in the absence of the President and Vice President; performs administrative duties as assigned by the President.
- 4. **TREASURER:** Administers the corporate accounts, books, and financial records and is responsible for all the transactions related thereto; makes the financial records available for an independent annual audit.
- 5. **SECRETARY:** Administers the corporate records, including the proceedings of all meetings, which will be published in the newsletter.

B. The elected officers of the corporation shall be members in good standing and shall be elected for a one year term, commencing May first, by a plurality of the voting members in attendance at the March general meeting or by a mail-in ballot to be received at the LVPCUG mailing address at least one week prior to the meeting. An election committee of at least three members will be selected from among the membership at the November general meeting. The election committee will solicit and accept nominations for elected office from among the general membership and will provide the nominations to the Newsletter chair in time for a ballot to be published in the February newsletter. Mail-in ballots must be sealed in an unmarked inner envelope. The mailing envelope which must include return name, address and membership number will be opened by a board member and the inner envelope given to the nominating committee to be opened and the ballot counted with the ballots submitted at the March general meeting.

C. The elected officers shall appoint a minimum of five additional members as are necessary to accomplish the objectives of the corporation. The elected officers and the appointed members shall together comprise the Board of Directors of the corporation.

Continued on Page 9



The elected officers and the appointed members shall together comprise the Board of Directors of the corporation. The appointed members shall serve a term coincident with the terms of the elected officers, and may be removed by a vote of two-thirds of the board. All board members must be members in good standing. The Board of Directors shall manage the general business of the corporation, and shall control its current affairs.

D. Fifty percent of the Board of Directors, including three elected officers, constitutes a quorum of the Board of Directors; a quorum is required to conduct the business of the corporation. Decisions of the Board of Directors shall be by simple majority vote of members present and are binding on the elected officers.

E. In the event of a dispute concerning the Administration of the corporation, the presiding officer may invoke the procedures contained in Roberts Rules of Order.

F. Vacancies in offices other than the Presidency shall be filled by appointment by the Executive Board. In the event of a vacancy in the Presidency, the Vice President shall become the President. Should the Vice President be unwilling or unable to assume the Presidency, the Executive Director shall become the President. Should the Executive Director be unwilling or unable to assume the Presidency, the Executive Board shall elect an Acting President, who shall serve as President for the remaining term. Three consecutive unexcused absences by a member of the Board of Directors, or four in a six-month period, may be cause for dismissal.

III. Membership in the Las Vegas PC Users Group shall be open to anyone regardless of race, creed, sex, marital status, sexual orientation or national origin.

IV. A member in good standing shall be defined as one whose dues are current. Only members in good standing are eligible to vote; one vote per paid membership.

V. Amendments to these Bylaws may be proposed by any member in good standing, in writing, to the Board of Directors. Such proposed amendments should be considered at the next meeting of the Board of Directors. If the Board of Directors concurs, such proposed amendment shall be published in the next regular edition of the Las Vegas PC Users Group newsletter; it may then be adopted by a simple majority of the voting membership present at the next general meeting, following the publication of the newsletter containing the proposed amendment.

IN WITNESS WHEREOF, the undersigned being the current Board of Trustees of the Las Vegas PC Users Group Inc, have adopted these revised bylaws on this 4th day of October 2000.

VOLUNTEERES NEEDED FOR ELECTION COMMITTEE

3 members have volunteered to work on the on the committee to help get ready for the election results at the March 2010 meeting. For info contact info@lvpcug.org or any of the board members.

If you would like to run for election for any of the elected office positions please attend the meeting in Feburary or send in the information to info@lvpcug.org, duties are listed on page 8 of the newsletter.

We can use any help you can give to make the LVPCUG a better club and try to make it better for all.



Las Vegas PC Users Group, Inc.

Membership Application

New Members or Renewal with Information Changes

To join the Las Vegas PC User Group, please complete the information below. The form can be mailed with a check or brought to the General Meeting. Dues are \$30 per year per family. More information about the Club can be obtained from:

www.lvpcug.org

Date _____ New _____ Renewal _____

(Please Print)

Name(1): _____ Name(2): _____

Email (1) _____ Email (2) _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____ Fax: _____

It is LVPCUG policy to keep your information confidential.

Supplemental Information (optional, but helpful):

How did you hear about the LVPCUG? _____

Areas of Interest: _____

Send check for \$30 to:

Las Vegas PC Users Group, Inc.
Membership Director
1350 E. Flamingo Rd #188
Las Vegas, NV 89119-5270

Club Use only: Memb, No. _____ Rec'd _____

Amount _____ Method _____

